Nagar Yuwak Shikshan Sanstha's
Yeshwantrao Chavan College of Engineering
(An Autonomous Institution affiliated to Rashtrasant Tukadoji Maharaj Nagpur University)
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Office of Controller of Examinations

STUDENT (ESE) EXAMIANTION VALUATION GRIEVANCE

Scrutiny Grievance (Green Form)

After viewing answer book (on screen), If student has attempted the question but in evaluation sheet if it shows **NA, if some part of answer is not checked or if there is any Totalling mistake** then student will fill (**Green Colour)** form which is available in COE Office.

Procedure:

1. Green colour form is available at entrance gate of COE office.
2. Take a Green colour form, fill all the details.
3. Attached the Admit card xerox with the form.
4. Submit it to COE office within a day after viewing answer book.

Note: Use separate application form for each course.
The applications making false claims will be rejected and will have to pay Rs 500/- as a penalty.

Students (ESE) Grievance (for Re-Valuation)

After viewing answer book (on screen), if student wish to go for re-valuation process, then student will fill the online Re-valuation form which is available on Students Login.

Procedure:

1. Student Login.
2. Go to Services within the login
3. Apply for Re-valuation.
4. Select Session
5. Select the course for which grievance needs to be apply.
6. Proceed for Payment
7. Pay Rs 500/- online (Refundable, if marks are changed ≥ ± 3. Must claim within a month)
8. Generate the slip and download in your mobile for reference.

Note: Use separate application form for each course.
Application with incomplete information submitted after stipulated time limits will be straightaway rejected.
(VII Semester Students will apply Grievance Manually in COE Building)