

## Policy Document - 2020

Policy No. S16

<b>Policy Name: Financial Assistance to Students for participation in Design Competitions like Baja, Gokart, Ekart, etc.</b>	<b>Policy Category Student</b>
Initial formulation No. & Date: MGI/NYSS/2020-21/Policy/11.11.2020/01	
<b>Policy Statement:</b> Financial Assistance to Students for participation in Design Competitions like Baja, Gokart, Ekart, etc.	
<b>Policy Description:</b>  <b>Objective:</b> <ul style="list-style-type: none"><li>• To motivate students to perform and excel and offer a lot more reward than just the winning prize.</li><li>• To gain substantial experience, showcase skills, analyze and evaluate outcomes and uncover personal aptitude.</li><li>• To adopt innovative techniques and develop their ideas and skills.</li><li>• To meet new people and make friends from other disciplines and geographic locations.</li><li>• To get opportunity to connect with top employer.</li></ul> <b>Procedure:</b> <ul style="list-style-type: none"><li>• The III and IV Year UG students(Bright students) who are capable of working on design project are eligible to participate in the design competitions organised by organisations such as SAE India, Texas Instruments, NDRF (IEI), INSDAG, etc.</li><li>• The department can participate in maximum TWO Design competitions in academic session.</li><li>• The group of students shall submit the application about participation in design competition with all financial details within 1 month from start of academic session duly certified by faculty mentor to HoD of respective department.</li></ul>	



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- The respective Head of the Department shall endorse/recommend the application to the principal for the approval and should also ensure that the application must be as per criteria and policy of organising body.
- Financial Assistance for Fabrication/Preparation of Model/Prototype including carting will be approved as 50% of total expenses with maximum limit of Rs.75000/-.
- Maximum Rs.10000/- will be approved for Registration Fee per team
- For participation in competition maximum Ten students per group shall be permitted and entitled for II Class Sleeper TWO way rail/bus fare. Each Student will get maximum Rs.1000/- towards accommodation and other miscellaneous expenses subject to submission of Hotel and other Bills.
- The accompanying faculty members deputed for the competition will be eligible for TA/DA as per rules.
- The department should generate funds through sponsorship to meet 50% expenses of the project.
- The students will start working on design project only after getting approval from the Principal.
- The students shall adhere to the norms/guidelines framed by college for purchase of various items required for their project.
- The students must follow all guidelines and procedure given by organizing authorities from time to time.
- The HoD along with mentor faculty must take periodic review of the progress of project.
- On completion of competition; the Technical report along with photographs validated by the escorting faculty shall be submitted to the HoD within 7 days of the visit and further to the Principal's office.
- The prototype/model developed by students as design project will remain in the



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department for showcasing it to junior batches.

**Financial Implication:**

75000/- x 2 per dept = 1,50,000

1000 x 10 students per team x 2 per dept = 20,000 + TA/DA of faculties as per rules

10000 per entry x 2 per dept = 20,000

Total: 1,90,000 + TA/DA of faculties as per rules + 2-way rail/bus fare for students

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Policy No.S17

<b>Policy Name: Financial Assistance to Students for Attending Reputed Conference.</b>	<b>Policy Category Student</b>
Initial formulation No. & Date: NYSS/DG/2015/223 , Dated 02/02/2015	<b>First Revision Date 23.04.2020</b> <b>Second Revision Date 11.11.2020</b>
<b>Policy Statement:</b> Policy for providing financial Assistance to Students for Publishing Paper in Conference organized by Premier Technical Institutions within Country	
<b>Policy Description :</b>  <b><u>For Attending National/International Conferences in India Hosted by</u></b> <ul style="list-style-type: none"><li>• IEEE/ACM [Institute of Electrical and Electronics Engineers/Association for Computing Machinery] sponsored/Flag ship Conferences organized by any IEEE/ACM Society.</li><li>• International/National Conference sponsored/organized by ASME [American Society of Mechanical Engineering] / ASQ [American Society of Quality] / SAE [Society of Automotive Engineering] / SME (Society of Mechanical Engineering) / IIIE [Indian Institute of Industrial Engineering] / ISHRAE [Indian Society of Heating, Refrigerating and Air-Conditioning Engineers] / ASHRAE [American Society of Heating, Refrigerating and Air-Conditioning Engineers] and indexed in SCOPUS or Web of Science (WoS) database.</li><li>• International/National Conference sponsored/organized by ASCE [American Society of Civil Engineering] / Indian Society of Hydraulics / Geotechnical Engineering/ IE(I) (The Institution of Engineers)/ IWWA(Indian Water Works Association) and indexed in SCOPUS or Web of Science (WoS).</li><li>• International/National Conference organized/sponsored by Applied and</li></ul>	

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Computational Mathematics, IMS [Indian Mathematics Society], CMS [Calcutta Mathematical Society and indexed in SCOPUS or Web of Science (WoS).

International/National Conference organized by/at IISc/IITs/IIITs/NITs/IIMs/ Government/Autonomous/Deemed Universities (NIRF/NBA Accredited), in which conference is sponsored by IEEE /IET / IETE / ACM/ ASME/ ASCE/ Elsevier/ Springer/ any other professional body and indexed in SCOPUS or Web of Science (WoS) database.

### Procedure:

- The student desirous of attending and presenting the paper in the conference shall apply in prescribed format (SFA-I) with Hard Copy of the paper, conference brochure, registration detail (bank transaction), acceptance letter, etc as annexures.
- The respective faculty member (Guide/supervisor) must certify the application.
- The respective Head of the Department shall endorse/recommend the application to the Principal for the approval and should also ensure that the application must be as per criteria and policy.

### Financial Assistance:

The 100% registration fees shall be sanctioned (subject to Maximum of Rs. 5,000 to first author).

- Publication must be peer review (should be listed above) to avail the registration fees. Author must produce the evidence of conference of repute at the time of sanction.
- Financial Assistance shall be only given to first author (or any one student from UG group or PG student who will be the presenting author) with affiliation of Yeshwantrao Chavan College of Engineering, Nagpur, India.
- The financial assistance shall be given to maximum 5 group of IV Year UG students (with different papers) and to all PG students from every department once per year.



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- In case there are more than 5 UG papers, department shall recommend for financial assistance after evaluation based on conference status and

### Travel Assistance and Accommodation:

- For presenting a paper in India, one student (preferably first author) per paper shall be entitled for II Class Sleeper TWO way rail/bus fare and Maximum Rs.1000 towards accommodation and other miscellaneous expenses subject to provision of Hotel and other Bills.
- If additional student (author) wants to attend the conference, one more student/author shall be entitled for only II class TWO way rail/bus fare (No registration fees and accommodation).

### Financial Implications (Registration):

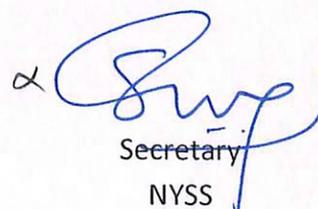
- A. Per presentation for first author 5000/- x 5 UG papers x 7 = 1,75,000
- B. Per presentation for first author 5000/- x no. of PG students (45) = 2,25,000

UG :  $5 \times 7 \times 1000 = 35,000$  + PG:  $45 \times 1000 = 45,000$  Total 80,000 for Lodging/Boarding + 2-way sleeper class fare

### Financial Implications (Travel Assistance/Accommodation):

No of students (first author) x 1000 + Two way Fare

No of students (additional student) x Two way Fare

  
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Policy No.S18

<b>Policy Name: Financial Assistance to Students for Journal Paper Publication</b>	<b>Policy Category Students</b>
Initial formulation No. & Date: MGI/NYSS/2020-21/Policy/11.11.2020/02	
<b>Policy Statement:</b> Policy for providing financial Assistance to Students towards processing fees for Publishing paper in reputed journal	
<b>Policy Description :</b>  <b>Article Publication Charges for paper publication in Open Access (OA) or Hybrid Open Access Journal</b> <ul style="list-style-type: none"><li>• Processing fees up to 25 % of Article Publication Charges -APC of journal (Maximum of Rs. 5000 /- per publication) shall be provided to UG/PG students for publications in <b>Scopus or Web of Science including ESCI, SCIE, SSCI, AHCI Indexed Journal</b> or any journal with content coverage of Clarivate Analytics.</li><li>• The policy will be only applicable to the Research Journal publications with <b>Q1, Q2, Q3, Q4 ranking (SCOPUS, Web of Science etc and having good Impact Factor)</b></li><li>• The processing fees shall be given to maximum 5 groups of IV Year UG students per department (with different papers from different UG project groups from every department), all PG students registered at YCCE research center <b>once per year</b>.</li><li>• The processing fees shall be only sanction to <b>first student author</b> from each UG group or PG student/research scholar) with affiliation ID of <b>Yeshwantrao Chavan College of Engineering, Nagpur, India</b>.</li><li>• If the article is published in <b>Q1</b> ranking journal then amount of processing fees more than Rs. 5000/- will require special approval from sanctioning authorities.</li><li>• The author (student) will be solely responsible to produce evidence of having published paper in the refereed journal. The authors have to produce a printed copy of the SCOPUS, Web of Science or other evidence using multiple resources to identify the indexing of journals along with the acceptance letter.</li><li>• As a special privilege for Research publications from funded projects like DST-EMR, RPS etc; complete 25 % of APC as processing fees will be supported by institution.</li></ul>	



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- Over and above incentive marks will be given for IV year in project (maximum marks of project should not exceed 95%)
- Paper publication is compulsory for PG and Ph.D. students

- The student desirous of availing the benefit shall apply in prescribed format with Copy of the paper, acceptance letter, detail proof of processing fees of journal etc as annexures.
- The respective faculty member (Guide/supervisor) must certify the application.
- The respective Head of the Department shall endorse/recommend the application to the principal for the approval and should also ensure that the application must be as per criteria and policy.

**\* This policy is only applicable to student. Any faculty member as a co-author of the paper in not eligible to avail the Article Publication Charges (APC)**

### **Financial Implications**

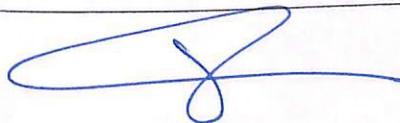
Rs. 5000/- x 5 students x 7 depts = 1,75,000 + (5000 x (no. of PG (45) ) = 2,25,000) = 4,00,000

  
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Policy No.S19

<b>Policy Name: Student Visit to Industry, Exhibitions and Research Laboratories</b>	<b>Policy Category Student</b>
Initial formulation No. & Date: MGI/NYSS/2020-21/Policy/11.11.2020/03	
<b>Policy Statement:</b> Policy for financial assistance for Student Visit to Industry, Exhibitions and Research Laboratories	
<b>Policy Description :</b>  <b>Objective:</b> <ul style="list-style-type: none"><li>• To provide students an insight regarding internal working and best practices of Industries, Research Labs.</li><li>• To correlate the theoretical knowledge with practical applications.</li><li>• To give exposure about latest technology and its usage for their projects.</li><li>• To build rapport with Industry people and Scientists in view of their association with department's technical activity like resource person, internship, project work, placement etc.</li></ul> <b>Note:</b> Each department will identify prospective industries, research laboratories, and exhibitions in association of Training Placement office and III cell and will get approval on the list from Principal.  <b>Part A: Industrial visits- Local (one day):</b> <b>Procedure:</b> <ul style="list-style-type: none"><li>• The visits will preferably be organized during non-teaching period/vacations</li><li>• Each department of the Institution will organize at least one local industrial visit for one day for all II and III year students in each semester. Industrial visit is compulsory for all students.</li><li>• The purpose of visit and expected outcome should be stated while obtaining</li></ul>	



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permission from the Hol.

- The industrial visits are preferably arranged on Sundays and Holidays in view of smooth conduction of academics. The faculty accompanying the students on Sundays and Holidays will get compensatory off.
- The Department shall also ensure availability of buses from transport department of Institute.
- The institution shall provide transport vehicle and driver, diesel charges and RTO charges, toll tax, if any.
- Daily allowances of Rs. 50/- per student and Rs. 100/- per faculty shall be paid by the college.
- The department must take permission from industry 15 days prior to visit
- Approval of the Industrial visit will be at the discretion of the Hol.
- No. of Faculty accompanying students shall be in the ratio of 1 : 20; a lady faculty to accompany if there are any girl students.
- The students and faculty members will proceed on visit only after approval from the Hol is received. Report of industrial visit with photographs (Soft Copy) shall be submitted by HoD, on completion of visit within 7 working days to Principal Office.

### **Part B: Exhibition visits - Outstation:**

#### **Procedure:**

- This visit will be organized by the Engineering Department at least once during the 4 years of UG programme; preferably during vacations or semester break. The visit duration will be maximum Five days including travel time. The Department must ensure relevance of the exhibition being visited.
- The department shall submit the proposal at least 3 months before start of the visit. The proposal will be submitted to competent authority for approval. The department shall start working on the proposal only after getting approval from competent authority.



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- The registration for exhibitions, if required, shall be done well in advance to avoid last minute rush.
- The reservation for transportation & accommodation and local transport shall be done by the Department through authorised vendor of the sanstha.
- The detailed visit schedule shall be submitted to the Principal well in advance mentioning the dates, time and place of departure and arrival, mode of travel, outstation accommodation arrangement details, list of important telephones numbers and addresses of the locations where the team is visiting and of the Hotel/place of accommodation etc.
- The department should maintain a student faculty ratio of 20:1. Lady faculty member should accompany the tour in the ratio of 1:15 (Girl Students). The Lady faculty should accompany even if there are few girl student.
- The accompanying faculty should submit an undertaking stating that the visit is arranged only for Technical Exhibitions and students will not be taken or allowed to mountain areas, water bodies, forest areas etc. and they will be liable for any unforeseen incident taking place during the visit.
- The Parents/Guardian of the Students needs to submit an undertaking stating that the parent is permitting their ward to participate in the visit with their knowledge and at their own risk.
- The undertaking from the students in the specified format to be submitted on the stamp paper duly signed by all the students participating in the visit.
- The HoD needs to ensure that all the participating students and faculty are insured.
- The detailed application will be made by the In-charge through HoD to the Principal for the proposed visit enclosing all the relevant documents/requirements/undertaking etc. along with the names of the students and faculty members.
- The Principal will take final decision regarding approval of the exhibition visit.
- The student and faculty members will proceed on visit only after getting a written approval from the Principal.



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- On completion of visit; the Technical Exhibition report along with photographs validated by the escorting faculty shall be submitted to the HoD within 7 days of the visit and further to the Principal office.
- Financial assistance of Rs.1,000/- per students will be provided. The assistance will be given after approval and submission of all documents/reports to the Principal office.
- The faculty members deputed for the tour will be eligible for TA/DA as per rules.

### Part C: Visit to Research Lab.:

- The visits will preferably be organized in even term during non-teaching period.
- Each department of the Institution will organize at least one local/outstation Research lab. visit for one day for **II year** students only.
- Research lab for which visit is to be planned should be like BARC, DRDO, ISRO etc and should be identified based on research area involved

### i) LOCAL Visit

#### Procedure:

- The purpose of visit and expected outcome should be stated while obtaining permission from the HoI.
- The department must take permission from Research Lab. 30 days prior to visit
- The Department shall also ensure availability of buses from transport department of Institute.
- The institution shall provide transport vehicle and driver, diesel charges and RTO charges, toll tax, if any.
- Daily allowances of Rs. 50/- per student and Rs. 100/- per faculty shall be paid by the college.
- Approval of the Research Lab. visit will be at the discretion of the HoI.



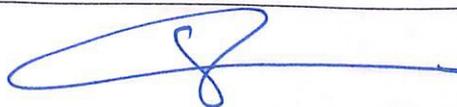
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- No. of Faculty accompanying students shall be in the ratio of 1 : 20; a lady faculty to accompany if there are any girl students.
- Approximately 30 students per dept. Will visit the research lab.
- HoD will ensure proper selection of students for the research lab visit
- The students and faculty members will proceed on visit only after approval from the HoI is received. Report of Research Lab. visit with photographs (Soft Copy) shall be submitted by HoD, on completion of visit within 7 working days to Principal Office.

### ii) OUTSTATION Visit

#### Procedure:

- The purpose of visit and expected outcome should be stated while obtaining permission from the HoI.
- The department shall submit the complete proposal at least 3 months before start of the visit. The proposal will be submitted to competent authority for approval. The department shall start working on the proposal only after getting approval from competent authority.
- The department must take permission from Research Lab. 2 months prior to visit.
- The reservation for transportation & accommodation and local transport shall be done by the Department through authorised vendor of the sanstha.
- The detailed visit schedule shall be submitted to the Principal well in advance mentioning the dates, time and place of departure and arrival, mode of travel, outstation accommodation arrangement details, list of important telephones numbers and addresses of the locations where the team is visiting and of the Hotel/place of accommodation etc.
- The department should maintain a student faculty ratio of 20:1. Lady faculty member should accompany the tour in the ratio of 1:15 (Girl Students). The Lady faculty should



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accompany even if there are few girl student.

- The accompanying faculty should submit an undertaking stating that the visit is arranged only for Technical purpose and students will not be taken or allowed to mountain areas, water bodies, forest areas etc. and they will be liable to any unforeseen incident taking place during the visit.
- The Parents/Guardian of the Students needs to submit an undertaking stating that the parent is permitting their ward to participate in the visit with their knowledge and at their own risk.
- The undertaking from the students in the specified format to be submitted on the stamp paper duly signed by all the students participating in the visit.
- The detailed application will be made by the In-charge through HoD to the Principal for the proposed visit enclosing all the relevant documents/ requirements/ undertaking etc. along with the names of the students and faculty members.
- Approximately 30 students per dept. will visit the research lab.
- HoD will ensure proper selection of students for the research lab visit
- The Principal will take final decision regarding approval of the Research Lab visit.
- The student and faculty members will proceed on visit only after getting a written approval from the Principal.
- On completion of visit; the Research Lab. visit report along with photographs validated by the escorting faculty shall be submitted to the HoD within 7 days of the visit and further to the Principal office
- Financial assistance of Rs. 1,000/- per students will be provided. The assistance will be given after approval and submission of all documents/reports to the Principal office + sleeper class to and fro fare
- The faculty members deputed for the tour will be eligible for TA/DA as per rules.



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### Financial Implications Industrial visits- Local (one day):

One visit per semester of II and III year students = 4 sem x 7 dept

Approx. 1200 students x 50 + 60 faculties x 100 = 60000 + 6000 = 66000 per semester

Rs. 66000/- per semester x 4 sem = Rs. 2,64,000/-

### Financial Implications (Exhibition visits – Outstation):

One visit once in II or III year x 7 dept

Approx. 1200 students x 1000 = 12,00,000 + TA/DA as per rules for 60 facu

### Financial Implications (Visit to Research Lab – Local):

One visit once in II x 7 dept

Approx. 30 students x 50 + 2 faculties x 100 = 1500 + 200 = Rs. 1700/- per department x 7 depts = 11900

### Financial Implications (Visit to Research Lab - Outstation):

One visit once in II year x 7 dept

Approx. 30 students x 1000 = 30,000 + TA/DA as per rules for 02/03 faculties approx.

30,000 x 7 = 2,10,000 + sleeper class to and fro fare

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Policy No.S20

<b>Policy Name: Student Club Policy.</b>	<b>Policy Category</b> <b>Student</b>
<b>Initial formulation No. &amp; Date:</b> MGI/NYSS/2020-21/Policy/11.11.2020/04	
<b>Policy Statement:</b> Policy for Student Club formation and its activities	
<b>Policy Description :</b>	
<b>Objective:</b>	
<ul style="list-style-type: none"><li>• To provide platform to nurture the talent of students</li><li>• To give them opportunity to participate in various competitions/exhibitions organised by University/Other organisations at Local/State/National level</li><li>• To help in building the image of the institution</li></ul>	
<b>Procedure:</b>	
<ul style="list-style-type: none"><li>• All Clubs will work under Faculty In-charge Student Activities</li><li>• Each Club will have Faculty In-charge, Club Coordinator (student) and few student members for smooth working</li><li>• The Club activities shall be organised without disturbing the academic calendar of the institution</li><li>• All clubs should prepare Annual Activity Calendar under the guidance of respective faculty incharges at the start of the academic year and get it approved by Dean Academic Matters and Principal and Principal</li><li>• Every club must include participation in University Fest and minimum one National level</li></ul>	



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reputed competition in the area of club domain like Purushottam Karandak

- All clubs should prepare budget for conducting the activities as per calendar and get the same approved from the Management through Principal.
- Each Club will maintain record of meeting, minutes of meeting, Recording of activities, etc.
- All the clubs should give due publicity before and after the conduction of activity (Print and digital/social media)
- Students participating in club activities outside the campus must take permission from Faculty In-charge- Students Activities and HoD of their respective department.
- For expenditure of club activities within the sanctioned budget, detailed Note Sheet signed by Faculty In-charge and Club Coordinator shall be routed through Faculty In-charge- Student Activities and submitted to Principal for approval

### Schedule:

SN	Activities	Responsibility
1	Awareness about the all Clubs amongst the students	Faculty I/C SA, Faculty I/C of Club
2	Registration of interested students for various clubs	Faculty I/C of Club
3	Selecting Club Coordinator and student members amongst interested students	Faculty I/C SA, Faculty I/C of Club
4	Discussion amongst students to finalise club activities	Club Coordinator
5	Scheduling Club Activities	Faculty I/C, Club Coord.
6	Information of Club Activities to students	Club Coordinator
7	Recording of the activities (Publicity, Photographs, Brief Report)	Club Coordinator

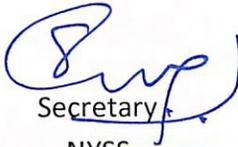


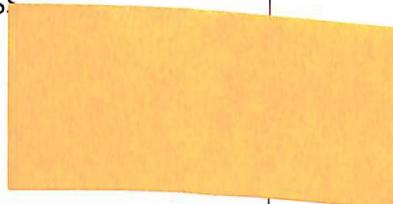
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8	Announcement of Result and Honouring	Faculty I/C SA, Faculty I/C of Club, Club Coord.
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**Total Financial Implication :** Approved budget would be 5,00,000 which can be distributed within different clubs accordingly by Principal/Activity incharge SA/C.A./Hon'ble Vrinda Madam

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## Policy Document - 2020

Policy No.S21

<b>Policy Name: Conducting Guest Lectures/Workshops on Competitive examinations for students</b>	<b>Policy Category Student</b>
Initial formulation No. & Date: MGI/NYSS/2020-21/Policy/11.11.2020/05	<b>Revision Date (If Any)</b>
<b>Policy Statement:</b> Policy for Conducting Guest Lectures/Workshops on Competitive examinations for students	
<b>Policy Description :</b>  <b>Objective:</b> <ul style="list-style-type: none"><li>• To create awareness among students about various competitive examinations</li><li>• To help and facilitate the students in future career planning i.e. to join higher studies in or outside the country, to join Public Sector Companies, to join Govt. jobs etc. by appearing for various competitive examinations</li></ul> <b>Procedure:</b> <ul style="list-style-type: none"><li>• All the departments should seek the students choice for various competitive examinations through students survey forms and collate the students data examination wise.</li><li>• Duration of guest lecture will be minimum one hour to maximum 2 hours in a day</li><li>• Duration of workshop will be minimum one day to maximum 5 days with duration of 5 hours per day including one hour break.</li><li>• One compulsory orientation guest lecture of two hours each for UPSC, MPSC, GRE,TOEFL,CAT,GMAT, GATE to be organised at institute level for all year students, from first to final year with prior registration.</li><li>• nly one On demand preparatory workshopto be organised examination wise at institute level before the exams for the students appearing for these exams – one week workshop/5 hours a day</li><li>• Only discipline specific Guest Lectures/workshops i.e. GATE shall be organised at department level during free slot in regular time table , only one guest lecture and one</li></ul>	

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workshop per department to be conducted.

- The resource person must be qualified approved trainer with established credentials (who has passed respective competitive exams). Priority must be given to YCCE alumni. Commercial/promotional lectures to be avoided.
- The responsibility of organising department level Guest Lectures will be of HoD's and their core team and Workshop will be of Faculty I/C Student Activity and his team
- The responsibility of organising Institute level guest lectures and workshops will be of Training and Placement department.
- All HoD's and Faculty I/C Student Activity will maintain attendance record, report of activity, photographs and give wide publicity in print and digital media
- Honorarium of Rs.2000/- per hour for Guest Lecture and Workshop; other expenses of Rs.200/-per Guest Lecture and Rs. 1000/- per workshop (Banner, Photo, Bouquet, High Tea, etc.)will be approved following proper accounting procedure.
- A detailed note shall be submitted to the Principal office for approval of expenditure 1 month before start of activity.

The overall activity incharge should plan and submit according to following format :

S. No	Name of the department	Civil	CT	Electrical	Electronics	ETC	IT	ME
	Faculty Incharge							
	No . of interested students /Total no. of students in department							
	Guest Lecture Institute level/ department level							
	Intended for examination							



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	Duration (Min 1 – 2 hrs a day )							
	Name of the expert /affiliating organization							
	Workshop Institute level/ department level							
	Intended for examination							
	Duration (Min- 1day to 5 days with 5 hrs per day)							
	Name of the expert /affiliating organization							

### Financials -

5 institute level guest lectures (UPSC/MPSC/GRE/CAT/GMAT)- 4000 for 2 hours \*5= 20,000

5 department level guest lectures(branch wise GATE- CSE+IT, ETC+EE) - 20, 000

5 institute level one week workshops (UPSC/MPSC/GRE/CAT/GMAT) – 20,000 per workshop – 1lac

5 department level one week workshops(branch wise GATE- CSE+IT, ETC+EE) – 20,000 per workshop - 1 lac

Total 2,40,000 + Rs. 10,000 for miscellaneous expenses = Rs. 2,50,000

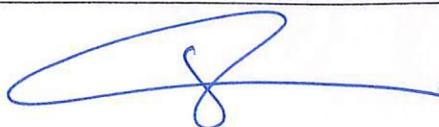
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Policy No.S22

<b>Policy Name: Financial Assistance to Students for participation in competitions like Smart India Hackathon</b>	<b>Policy Category Students</b>
Initial formulation No. & Date: MGI/NYSS/2020-21/Policy/11.11.2020/06	
<b>Policy Statement:</b> Financial Assistance to Students for participation in competitions like Smart India Hackathon	
<b>Policy Description :</b>  <b>Objective:</b> <ul style="list-style-type: none"><li>• Get National recognition and Great experience</li><li>• Exposure to excellent mentoring and networking opportunity</li><li>• The winner may get follow-up calls from Industry/Ministry to work on problem solution and make an active phase out of their prototype</li><li>• To motivate students, increase the importance of technology, and to build a digital India</li><li>• To provide students with a platform to solve some of the pressing problems society face in daily lives, and thus inculcate a culture of product innovation and a mindset of problem-solving</li><li>• To harness creativity &amp; expertise of students</li><li>• To give students opportunity to start their own startup</li></ul> <b>Procedure:</b> <ul style="list-style-type: none"><li>• The III and IV Year UG students who are capable of working on problem statements given by govt./industries are eligible to participate in these competitions organised by Govt. bodies at National/International level.</li><li>• The department should identify the competition/ the problem statements depending upon the expertise available and also select the students who can work on these problem statements at the start of academic session.</li><li>• Maximum 4 teams per department can participate in single competition in academic session</li></ul>	



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- Each team shall submit the application about participation in competition with all details within 7 days from the date of announcement of the competition duly certified by faculty mentor to HoD of respective department.
- The respective Head of the Department shall endorse/recommend the application to the Principal for the approval and should also ensure that the application must be as per criteria and policy.
- Maximum Rs.10000/- will be approved for registration fee per competition per dept.(only after shortlisting in first round)
- For participation in competition maximum 4 students per team shall be permitted and entitled for II Class Sleeper TWO way rail/bus fare. Each team will get maximum Rs.3000/- (Rs.750/- per student) towards accommodation and other miscellaneous expenses subject to submission of Hotel and other Bills.
- The faculty member escorting with the team will be eligible for TA/DA as per rules.
- The students must follow all guidelines and procedure given by competition authorities from time to time.
- The HoD along with mentor faculty must take periodic review of the progress of work carried out by team members.
- On completion of competition; the Technical report along with photographs validated by the escorting faculty shall be submitted to the HoD within 7 days of the visit and further to the Principal's office.

### Financial Implication

Each team Rs. 3000 x 4 teams x 7 depts = 84,000 + TA/DA of faculties as per rule  
Registration fee 10,000 x 4 teams x 7 depts = 2,80,000

Total 3,64,000 + TA/DA of faculties as per rule + 2-way sleeper class rail fare for students

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## Policy Document - 2020

Policy No.S23

<b>Policy Name: Participation of Students in Summer Internship at Indian Institute of Technology/Indian Institute of Science (IITs/IISC)</b>	<b>Policy Category Student</b>
Initial formulation No. & Date: MGI/NYSS/2020-21/Policy/11.11.2020/07	<b>Revision Date</b> <b>11.11.2016</b>
<b>Policy Statement:</b> Participation of Students in Summer Internship at Indian Institute of Technology/Indian Institute of Science (IITs/IISC)	
<b>Policy Description :</b> <p>The engineering student is expected to work on the real life problems. So the students must be exposed to Technical Internships provided at Indian Institute of Technology/Indian Institute of Science (IITs/IISC) to actually work on important problem statements to gain personal and professional qualities. The student is also exposed to the work culture and ambiance of reputed institutions like IITs</p> <p>To encourage students to participate in such activities, financial assistance is provided as per this policy.</p> <ul style="list-style-type: none"><li>• The maximum students who can avail this facility will be 2 students per 60 students as per intake capacity of the department.</li><li>• This policy will be applicable to 4th semester passed out students on the basis of merit. (Previous semester SGPA shall be considered for order of merit)</li></ul> <p><b>Financial Assistance:</b></p> <ul style="list-style-type: none"><li>• To and fro conveyance of sleeper class Train fair.</li><li>• Lodging and boarding expenses of Rs.5000 per month, total not exceeding Rs.10,000/- *for complete internship duration. *(Assistance in Lodging and boarding expenses will be applicable only if stipend is not given for the specific Internship Program by the IITs, and relevant mention by the organizing institution).</li><li>• The assistance will be provided once per year/student.</li></ul>	

## Policy Document - 2020

### Procedure:

1. The students desirous of participation shall apply to the HoD, prior to commencement of certificate course.
2. The faculty members who are guiding the students for the certificate course, shall certify the relevance of the said course.
3. The HoD shall ensure that the application is as per criteria, stated in this policy.
4. The respective HoD shall endorse/recommend the application to the Principal for approval.
5. The sanctioned amount of expenditure shall be disbursed only after submission of certificate of successful completion of Certificate course.

### Financial Implications:

Total maximum no. of students per institute will be 51

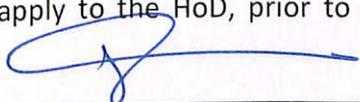
conveyance by sleeper class Train fare + Lodging and boarding charges of Rs.5000 per month ( as specified in financial assistance)

$$51 \times 5000 = 2,55,000$$

  
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## Policy Document - 2020

Policy No.S24

<b>Policy Name: Participation of Students in Certificate courses at Indian Institute of Technology/Indian Institute of Science (IITs/IISC)</b>	<b>Policy Category Student</b>
Initial formulation No. & Date: MGI/NYSS/2020-21/Policy/11.11.2020/08	
<b>Policy Statement:</b> Financial assistance to students participating in Certificate course (one Week) at Indian Institute of Technology/Indian Institute of Science (IITs/IISC)	
<b>Policy Description :</b>  The engineering student is expected to acquire the knowledge of the latest trends in engineering and technology. So the students must be exposed to high-end, quality certification courses organized by IITs/IISc.  To encourage students to participate in such activities, financial assistance is provided as per this policy. <ul style="list-style-type: none"><li>• The maximum students who can avail financial assistance per department will be 2 students per intake of 60 students.</li><li>• This policy will be applicable to 6th semester passed out students on the basis of merit. (Previous semester SGPA shall be considered for order of merit)</li></ul>	
<b>Financial Assistance:</b> <ul style="list-style-type: none"><li>• Registration fees of the certificate course not exceeding Rs.5000</li><li>• To and fro conveyance of sleeper class Train fair</li><li>• Lodging and boarding charges of Rs.500 per day( if not provided by organizing Institute)</li><li>• The assistance will be provided once per year/student</li></ul>	
<b>Procedure:</b>  1. The students desirous of participation shall apply to the HoD, prior to commencement of certificate course. 	

## Policy Document - 2020

2. The faculty advisors who are guiding the students for the certificate course, shall certify the relevance of the said course.
3. The HoD shall ensure that the application is as per criteria, stated in this policy
4. The respective HoD shall endorse/recommend the application to the Principal for approval
5. The sanctioned amount of expenditure shall be disbursed only after submission of certificate of successful completion of Certificate course.

### Financial Implications:

Total maximum no. of students per institute will be 51

Registration fee  $5000 \times 51 = 2,55,000$  + conveyance by sleeper class Train + Lodging and boarding charges of Rs.500 per day( if not provided by organizing Institute)

$500 \times 7 \times 51 = 1,78,500$

$2,55,000 + 1,78,500 = 4,33,500$

  
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