



## Principal's Direction No. 1 of 2023

### Direction for Alternate Examination

The Direction will be called as "Guidelines for Alternate Examination" and is being issued to facilitate Regular students to "TO PARTICIPATE IN ALTERNATE EXAMINATION FOR THE STUDENTS OF INSTITUTE WHO HAVE PARTICIPATED IN EXTRA / CO-CURRICULAR ACTIVITIES, NSS/NCC/SPORTS/CULTURAL EVENTS IN NATIONAL OR INTERNATIONAL OR UNIVERSITY LEVEL EVENTS ORGANISED BY GOVERNMENT / GOVT GRANTED UNIVERSITY / REPUTED INSTITUTE LIKE IIT / NIT DURING MAIN END SEMESTER EXAMINATIONS AT THIS INSTITUTE" ON THE LINES OF "THE MAHARASHTRA PUBLIC UNIVERSITY ACT, 2016 (MAHARASHTRA ACT NO. VI OF 2017)

This direction shall come into force with effect from the date of its approval by Board of Management.

**" Guidelines for Alternate Examination" are as below",**

**PREAMBLE:** In view of holistic development of the regular student, if he/she misses full or part of the main examination as a regular student i. e. Odd ESE or Even ESE for actual participation in the event at National or International level, then it is necessary to support such student by allowing to take alternate examination to avoid his additional attempt.


**Reference:** The Maharashtra Public University Act, 2016 (Maharashtra Act No. VI of 2017, 1<sup>st</sup> March 2017, which has been made applicable to the Rashtrasant Tukadoji Maharaj University Nagpur. And New Education Policy July 2020.

If the regular student participates in esteemed extra / co-curricular activities in National or International level activity organized by government or by govt granted university during main end semester examinations at our institute, i. e. ESE Odd Term / ESE Even Term with permission of the Head of the parent academic department, such students are allowed to take immediately followed Resit examination as an alternative examination with following terms and conditions.

#### Terms & Conditions:

1. Such students must seek permission from the Head of the Department as per the format E-47.
2. Such students must submit an examination form in time for the main examination.
3. This facility is available for a regular student & only during the main examination, i. e. ESE Odd Term & ESE Even Term to avoid his additional attempt.
4. This facility is not available for Ex-student.
5. Such students must submit the duly completed format E-47 through Dean (Academic matters) to the Controller of Examinations before commencement of the Main examination.
6. The student must attach a permission / invitation letter for participation in such an event.
7. The result of the main examination of such students shall be kept with/held till the result of subsequent Resit examination which will be an alternative examination for such students.
8. To appear in the alternative examination, the student must submit the certificate of participation or winner certificate to COE office and collect the "Admit Card" before commencement of the Resit examination as an alternative examination. If fails to do so, his/her with/held result of main examination will be declared by considering the relevant absentee.
9. This facility will be made available at the discretion of the Institute. Students cannot claim this facility as a matter of their right.

Date: 3<sup>rd</sup> January 2023  
Place: Nagpur

  
(Dr U. P. Waghe)  
Principal

## Application for Permission to participate in alternate examination (Format E-47).

### As per Principal's Direction No. 1 of 2023

**Subject:** Permission to participate in alternate examination as I am participating in extra / co-curricular activities in National / International level organized by Government / Govt granted university / IIT/NIT during Main "End Semester Examination" as per the following details.

**Name of the event:** \_\_\_\_\_

**Level:** University / National / International / Campus Interview

**Date of my event:** \_\_\_\_\_ **Dates of travel:** \_\_\_\_\_

**Name of the Student:** \_\_\_\_\_

**Branch:** \_\_\_\_\_ **Semester:** \_\_\_\_\_ **R\_ID:** \_\_\_\_\_

**Name of Main Examination:** Odd Term / Even Term ESE \_\_\_\_\_ **Seat No:** \_\_\_\_\_

**Name of Alternative Exam :** Odd Resit / Even Resit ESE \_\_\_\_\_

Write only the Courses in which examinee will appear in Alternative Examination (Theory / Practical).

SrNo	C_Code	Course Name	T/P	Date as per TT of main ESE	Remark
1					
2					
3					
4					
5					
6					

**Declaration by student:** I know that,

1. I must submit the examination form for the main Examination.
2. If I remain absent in examination on the above dates and I do not participate in the said event or not produced the participation or winning certificate by any reason before commencing the said alternate examination, I cannot participate in alternate examination. My withheld result of Main ESE will be declared by considering as absent.
3. All other prevailing rules of examination are applicable to me.

**Date:**

**Signature of student**

I have verified the event details, participation eligibility documents & Exam dates mentioned above.

**Date:**

**Signature of Event I/C / Dean (Student Activities)/ Dean T&P**

Recommended / not recommended to participate in the above event.

**Date:**

**Signature of HOD**

Forwarded to Controller of examinations, for withholding the result of said main examination till declaration of the result of alternate examination. If produced the **participation certificate or winning certificate** before commencing the said alternate examination, allow to participate in it.

**Date:**

**Signature of Dean (Academic Matters)**

**Date:**

**(Dr. U.P. Waghe)  
Principal**

**COE- Declare result of main ESE after alternate examination.**

**DyCoE**