



Nagar Yuwak Shikshan Sanstha's

Yeshwantrao Chavan College of Engineering

(An Autonomous Institution affiliated to Rashtrasant Tukadoji Maharaj Nagpur University)

Hingna Road, Wanadongri, Nagpur - 441 110

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Office of Controller of Examinations

Notice – Revaluation (Grievance)

Last date for applying Revaluation.

Evaluation period:

Evaluation is completed normally within a week from the date of examination of that course.

Answer book showing to students:

Starts from 4th day & stops on 10th day from the date of the examination of that course.

Grievances:

Submit a Grievance form to the COE office on or before 10th day of the date of the examination for that course.

A) Paid Grievance: In case of undervaluation, pay Rs 500/- in the account section & submit receipt to CoE with white Grievance form.
(Refundable, if marks are changed $\geq \pm 3$. Must claim within a month)

B) Free Grievance: In case of unvalued answer, wrong posting of marks or mistake in mark totaling, Grievance is accepted free with green form.

Responsibility of student:

Check your very own login. If any student does not find an evaluated answer book up to 7th day evening, they must contact respective HOD or FYC on 8th day.

If any student does not find an evaluated answer book in his login up to 9th day evening, they must contact CoE on 10th day before 2 PM.

Full stop:

Accepting Revaluation Form stops completely after Completion of practical examination and result processing starts.

Showing answer books is a facility. Students should not claim it as a matter of right.

Date: 28-04-2025

(Prof. D. R. RAUT)
Controller of Examinations

Uploaded on Website (Ctrl + Click :- <https://ycce.edu/exam-notice-old-for-reference/>)



Office of Controller of Examinations

Grievance Form – 2 - 'Revaluation'

Application for Revaluation

(Note: Read all the instructions given at the bottom of this page carefully before applying.)
(Use your relevant "Admit Card" to fill following information)

Student's Name: _____
Registration No: _____ **Exam. Seat No:** _____
Degree: M Tech / BE / B Tech / MBA Semester: _____ Section: _____

Name of Exam: Odd ESE 20 - 20 / Odd Resit/Backlog 20 - 20 / Even ESE 20 - 20 / Even Resit/Backlog 20 - 20

Programme/Branch: _____ Scheme (SOE) _____

Course code: _____ Course Name: _____

Marks obtained: (ESE____/50/40/60), (MSE&TA ____/50/40/60) Grade obtained: ____

Date of showing the Answer book: _____ Date of declaration of Grades (Result): _____

Details of Grievance-

Declaration by the student

I have read all the instructions given below carefully. I hereby declare that the information given above is as per my 'admit card' & true to the best of my knowledge. I know that the complete revaluation of the answer book shall be done and the change in marks will be incorporated only if the change in marks is $\geq (\pm 3)$. I know that this application cannot be withdrawn at any stage. I hereby accept that the decision of the grievance committee shall be final and binding on me.

Email Id:

MobileNo..... Date: __/__/____

Signature of Student

Verification of identity of student by HOD / Course Teacher

I know the student. He has applied for revaluation of his own answer books.

Signature of HOD/Course Teacher

Recommendation of Grievance Redressal Committee

Name of GRC Members

Signature

Chairman: _____

Member: _____

Member: _____

Submitted To COE

Important Instructions to the students

- Submit separate application forms to COE office for each course.
 - Attach receipt of the fees of **Rs. 500/-** paid towards processing charges for each course. Preserve one copy of RECEIPT.
 - If as per the Notification, the change in marks is ± 3 and above, **Rs. 500/-** is refunded. Students must apply within a month.
 - Incomplete or late applications shall be rejected.
 - Valuation related grievance must be submitted within **10 days from the date of Examination of that course.**
 - If you do not find evaluated answer book on 10th day morning through your Log-in, see DyCoE/CoE on 10th day at 2:00 pm
- Grades related grievances, if any must be submitted within **7 working days** from the date of declaration of Grades on website.

Note: Declaration of grades and SGPA are treated as result.

(Do not assume that Seeing answer book / seeing marks is a result.)

Administration

(V1.01)