



Office of Controller of Examinations

Ref: YCCE /CoE/2024-25/532A

Date: 14 December 2024

NOTICE 532A : ESE Exam Form Submission

Name of Exam : "ESE Odd 24-25" (Main Exam)

(This notice is applicable for Ex students of Sem 1,2 only)

The following students are eligible to participate.

Program	Semester	Exam Fees
B Tech / BE	Sem 1,2- Ex students	Rs 1000/- for the first course & Rs 500/- for every additional course
M Tech	Sem 1,2- Ex students	
MBA	Sem 1,2- Ex students	

Exam Form Submission dates	17 to 19 December 2024.
Late fees Rs 50/day for Submission of Exam form	20 to 23 December up to 02 pm only. There after Exam form will not be accepted as such.
Super Late fees Rs 200/day for Submission of Exam form	

Submit 'Examination form' through student's Log-in by using "Mastersoft ERP" as follows: (Juno software is closed now)

Step 1 : Click on "Show Details"

Step 2 : Select the courses (If any wrong course shown, Report immediately)

Step 3A : If exam fee is paid earlier,

Click on **"Submit Exam form"** button.

Step 3B : If the exam fee is not paid earlier,

Click on **"Exam Fee Challan"** button.

(Save the pdf of Challan then only go for next step).

Step 4 : "Pay On-Line" or Offline.

Step 5 : Click on "See exam form PDF"

(Must save Exam form PDF after payment otherwise no admit card.)

Before asking anybody, the Examinee must read notices carefully on YCCE website: Click the link.

<https://ycce.edu> Choose Examination tab & explore the Sub tabs under it.

Accept responsibility for incomplete information sought from sources other than college website.

Fees: As per Exam Fees Notice displayed on website.

Feel free to contact CoE for any ESE Exam related query at 4 pm.

(Prof. D. R. RAUT)
Controller of Examinations

Copy to:

- Principal for information
- Dean Academic Matters /All HOD/ CoE / DyCoE/ All HoD's (CE / ME / EL / ET / CT / EE / IT / CSE / FYC),
Administrative officer, Assistant Registrars, Accounts officer.
- MIS section / Web In-charge

See: *Tips related to exam form submission on next page*



Office of Controller of Examinations

Tips related to exam form submission:

1. After log-in, if you see only **“Log out” option or “blank page”**, try **“Change your password”**. If the issue persists, contact the ERP section in the admin building.
2. **Ensure strong network signals during payment. Otherwise, it may be “not successful” cancelling exam form automatically.**
(Check your bank account for debited / credited amount & contact immediately to account section / CoE as per the issue.)
3. Initially create **“Exam Fee Challan”** then only Pay exam fees.
4. **Save “Exam form PDF after successful payment”**. **If pdf is not generated, then only go to account section after 48 hours to take the printed receipt, otherwise admit card will not generate, so be careful.** (Exam form pdf is a must for ‘admit cards’).
5. In case of any issue in the online exam form, **contact COE immediately on day 1.**
6. The old failure students of any **“Sem 1 to 8”** can appear in Even or Odd **main** exam as an Ex-student.
7. Usually **Odd-Resit** is conducted after result of ESE Odd (main), only for recently failed students of regular Sem 1, 3, 5, 7.
8. Usually **Even-Resit** is conducted after result of ESE Even (main), only for recently failed students of regular Sem 2, 4, 6.
9. Ex-student should not call **“Main ESE”** as **“Re-sit exam”**. It creates confusion. Read FAQ (Frequently Asked Questions) for proper name of examination.
10. Odd -Resit & Even Resit is an **extended exam** of Main ESE.
11. Do everything in time to help yourself/ your parents / your college & to avoid late fee.
12. Detained students should use **“Makeup Exam”** wisely.

Before asking anybody, the Examinee must read notices carefully on your mobile:

Accept responsibility for incomplete information sought from sources other than college website <https://ycce.edu>

Feel free to contact CoE for any ESE Exam query at 4 pm.

You can say ‘website links’ on CoE connect.

What’s app number (Not for calling)

7057418446

(For solving issues, must use proper format)