

To,  
The Principal  
Yeshwantrao Chavan College of Engineering,  
Wanadongri, Nagpur.

**Subject :- Application for Transcript.**

Respected Sir,

I was a regular student of this college during the years from \_\_\_\_\_ to \_\_\_\_\_ . I am in need of Transcripts related to my education at YCCE.

My particulars are as under:-

Full Name :- (Ms/Mr. \_\_\_\_\_  
(First Name) (Middle Name) (Last Name)

Program :- BE / M.Tech, Branch :- \_\_\_\_\_

Registration No. \_\_\_\_\_

Email Id :- \_\_\_\_\_ Mobile No: - \_\_\_\_\_

Purpose for Transcript \_\_\_\_\_

No. of sets required \_\_\_\_\_ Amount paid Rs. \_\_\_\_\_ vide Receipt No & date \_\_\_\_\_

I enclose herewith Attested Mark-sheets of all semesters.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Yours faithfully,

**Signature**

a) **Transcript Charges** - Rs. 2000/- First Set & Additional set Rs. 500/- each.

b) RTGS / NEFT Details :

Name of Account – **“The Principal, Yashwantrao Chavan College of Engineering”**

Bank Name - **Tirupati Urban Cooperative Bank Ltd., YCCE Campus, Wanadongri**

Account No. - **007002100000459** IFSC Code - **HDFCOCTUB07**

c) *Outstation candidates can email application & RTGS/NEFT Payment details to ar\_students@ycce.edu*

b) *Students desirous of having Transcripts couriered within India will have to pay Rs. 500/- extra. & delivered outside India shall pay US \$100 per set per address.*