

# **Yeshwantrao Chavan College of Engineering, Nagpur**

## **Internal Quality Assurance Cell (IQAC)**

The meeting of the Internal Quality Assurance Cell (IQAC) of Yeshwantrao Chavan College of Engineering, Nagpur is schedule on **26 March 2020 (Friday) at 2.00 pm** in YCCE Board Room.

Agenda of the Meeting:

1. Welcome of New IQAC Members
2. Confirmation of MoM of 23 Oct 2020 IQAC meeting
3. Discussion on Progress of AQAR and SSR Preparation
4. Any other matter with the permission of the Chair

You all are requested to make it convenient to attend the meeting on the aforesaid date & timings.

Sd/-  
**Coordinator IQAC**  
**Prof. A.R. Bhagat Patil**  
*Dean, (Planning & Development)*

Sd/-  
**Chairperson IQAC**  
**Dr. U. P. Waghe**  
*Principal, YCCE*



Nagar Yuwak Shikshan Sanstha's

# Yeshwantrao Chavan College of Engineering

(An Autonomous Institution affiliated to Rashtrasant Tukadoji Maharaj Nagpur University)

Hingna Road, Wanadongri, Nagpur - 441 110

Ph.: 07104-242919, 242623, Fax 07104-242376, Website: www.ycce.edu

## Minutes of Meeting

Date: 31<sup>th</sup> March 2021

Minutes of the Sventh Internal Quality Assurance Cell held on **Friday, 26<sup>th</sup> March, 2021** at **2.00 pm** at **Board Room, YCCE**. The following IQAC member attended the meeting –

1. **Dr. U.P. Waghe, Chairman,**
2. **Dr. Mrs. M.M. Kshirsagar, Principal, RGCOER & Member from Management**
3. **Dr. A.R. Bhagat Patil, Member Secretary**
4. **Mr. Deepak Deshmukh, Member from Industry**
5. **Dr. A.V. Patil, Sr. Administrative Officer**
6. **Dr. P.K. Dakhole, Sr. Administrative Officer**
7. **Dr. A.M. Pande, Sr. Teacher Member,**
8. **Dr. Aniket Munshi, Sr. Teacher Member**
9. **Mr. C.V. Wazalwar, Sr. Administrative Officer**
10. **Dr. P.L. Zade, Sr. Teacher Member**
11. **Prof. D.R. Raut, Sr. Teacher Member**
12. **Prof. A.B. Thatere, Sr. Teacher Member**
13. **Ms. Sanjana Gundawar, Student Member**

### Leave of absence granted to:-

1. **Mr. Atul Gupta, Member from Industry**
2. **Dr. D.P. Mase, Alumni Member**

At the outset, the Chairman, IQAC, welcomed all members for the meeting in the Internal Quality Assurance Cell. The meeting commenced with the pre-circulated agenda and discussion is as under:-

### Agenda points:-

#### **1) Welcome to IQAC Members :-**

Dr. U.P. Waghe, Principal & Chairman, IQAC, YCCE welcomed the new members of IQAC for this 7<sup>th</sup> IQAC Meeting. Floral welcome was offered to Mr. Deepak Deshmukh, Member Industrialist, Ms. Sanjana Gundawar, Student Member, YCCE.

#### **2) Confirmation of minutes of the IQAC Meeting :-**

It was informed that the minutes of the meeting held on 23<sup>rd</sup> Oct. 2020 were circulated to all the members of IQAC, requesting them to suggest modifications/corrections, if any. Since no comments received from the IQAC members, it was unanimously confirmed by the members.



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The action taken report on actionable points of the last meeting of IQAC held on 4<sup>th</sup> Oct. 2019 was placed before the IQAC members by Dr. A.R. Bhagat Patil, Member Secretary, IQAC :-

Actionable Points	Action Taken
The Committee Constitution for SSR preparation for 2nd cycle of NAAC Accreditation by Dr. U.P. Waghe, Principal, Chairman IQAC, YCCE	Steering Committee Senior faculty members is constituted for preparation of SSR for Cycle II Accreditation.
Shri Deepak Deshmukh, Member IQAC suggested about the attendance of students in online classes should be recorded and ensures various policies for the students to be accessible.	Attendance of all the online classes is recorded by every teacher using Google Class Room. The policies are added in BE I Year brochure and also available on intranet for
Dr. Mrs. M.M. Kshirsagar, Member, IQAC suggested that Visiting Professor Scheme SOP should also include resource person from industry.	Visiting Professor Policy and SOP is updated & the provision of resource person from industry as a visiting professor is included.
IQAC to invite the heads of the various departments for IQAC meeting as a Special Invitees.	It has been decided to invite the heads of the various departments for IQAC meeting as a Special Invitees from first meeting of 2021-22 session.

With these observations IQAC members accepted the Action Take Report.

### 3) Progress of AQAR and SSR Preparation:-

Dr A.R. Bhagat Patil, Member Secretary, IQAC briefed about:-

- 1) The progress of preparation of AQAR for the year 2020-21
- 2) Briefed about the changes done by the NAAC in the AQAR Format and the Excel Data Templates from 2020-21.
- 3) He informed about the progress of preparation of SSR report.
- 4) He informed that SOP and Guidelines of NAAC for criteria wise relevant support to be prepared is mailed to all the departments and the concerned.
- 5) Briefed about collection of criteria wise relevant support documents and screen shots in case of online activities. He requested to ensure a half page report of these activities.
- 6) Publication of papers by faculty and students in Journals and reputed conferences as per the requirement of NAAC Criteria.
- 7) In view of pandemic since students are not in the campus, he requested Student Activity In-charge to conduct the possible extension activities in online mode.



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Principal Dr. U. P. Waghe requested Dean (AM) to inform all the departments to conduct Virtual Industrial Visits/Tours. He also asked to ensure the completion of final year student's projects and preparation of thesis report as per the guidelines. Principal requested to take the review of assigned targets to the faculty members and ensure that they could achieve it as per the scheduled deadlines.

Dean (AM) informed that the necessary guidelines have been already provided to the departments about online internal and external evaluation of projects. He also mentioned the need of some changes in the attainment process in view of paper patterns for online examinations.

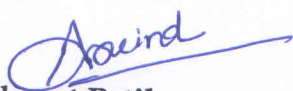
Dr. Mrs. M.M. Kshirsagar, Member from Management informed that the necessary updations in all the relevant student and faculty policies have been approved by the competent authority. She requested Director (R&D) to ensure the awareness of these updations to the concerned.

#### 4) Any other matter with the permission of Chair:-


- Principal informed the august gathering that the college has applied for the next generation UG Courses to be started from 2021-22 session.

Since there was no other point for discussion, the meeting concluded with a vote of thanks to the Chair.


Sd/-

  
Dr. A. R. Bhagat Patil,  
Member Secretary/Director,  
IQAC, YCCE, Nagpur.  
Dean (P&D), YCCE

Sd/-

  
Dr. U.P. Waghe,  
Chairman,  
IQAC, YCCE, Nagpur.  
Principal, YCCE



  
Principal  
Yeshwantrao Chavan  
College of Engineering  
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